



OFFICE OF THE PRINCIPAL

# GOALPARA COLLEGE, GOALPARA

Affiliated to Gauhati University, Guwahati, Assam  
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956  
P.O: Goalpara, Dist.: Goalpara, (Assam) Pin: 783101

Dr. Subhash Barman, M.A. Ph.D  
Principal & Secretary  
Goalpara College, Assam

Phone No: 03663-240046  
Mobile No: 7399002231  
E-mail:goalparacollege55@gmail.com  
Website:www.goalparacollege.ac.in





**ACADEMIC AND ADMINISTRATIVE AUDIT(AAA)**  
**GOALPARA COLLEGE, GOALPARA, ASSAM, PIN-783101**

**Date of visit 30-03-2023**

**AAA Team**

**Dr. Apurba Saikia, Principal, Furkating College, Golaghat**

**Prof Debendra Chandra Baruah, Professor &  
Director, Centre for Multidisciplinary Research, Tezpur University, Tezpur**

## 1. Preface

Goalpara College invited a two-member committee comprising of (i) Prof. Debendra Chandra Baruah, Professor, Department of Energy and Director, Center for Multidisciplinary Research, Tezpur University, Tezpur, Assam and (ii) Dr. Apurba Saikia, Principal, Furkating College, Golaghat for Academic and Administrative Audit (AAA) of the College vide letter No. GC/AAA/157/2023 dated 22-03-23. The members of the AAA committee visited the College on 30-03-2023 and conducted the detail audit through visits to the administrative sections, academic Departments, Library, Canteen, Hostels, Sports facilities, including places having notable activities and various infrastructure facilities of the College. The team also held series of meetings with relevant stakeholders of the College including Governing body, teaching staff, non-teaching staff, students, hostel wardens, parents, and alumni.

The agenda of the AAA visit is provided below.

Time	Programme
09:00 am	Meeting of AAA team
09:30 am	Introductory meeting with the Principal of the College
09:45 am	<b>Presentation of Report by the Principal of the College</b> (The report covers the brief introduction of the college and broadly highlight the important aspects covering all the key indicators of NAAC accreditation viz., (i) Curricular Aspects; (ii) Teaching- Learning and Evaluation; (iii) Research, Innovations and Extension; (iv) Infrastructure and Learning Resources; (v) Student Support and Progression; (vi) Governance, Leadership and Management; (vii) Institutional Values and Best Practices) Highlight of the implementation of NEP2020 was also mentioned in the presentation.
10:45 am	Visit to the Academic Departments The AAA team has attempted to understand specially the status concerning Criteria #1, #2 and #3 of NAAC manual during the visit and interacted with the Departments
1:00 pm	Break for lunch
1:45 pm	Visit to library, canteen, sports facilities, NSS and NCC (with special reference to Criteria #4, #5 and #7 of NAAC manual)
2:30 pm	Interaction with different stakeholders represented by management, teachers, non- teaching staffs, students, alumni, and society (with special reference to Criteria #5, #6 and #7 of NAAC manual)
3:20 pm	Meeting of AAA team and Preparation of AAA report
4:00 pm	Submission of AAA report and Exit meeting (in presence of Principal, Teachers, IQAC Coordinator and other staff members of the college)



## 2. Profile of Goalpara College

Goalpara College, established in 1955, has been accredited by NAAC (B grade) in 2010. The College is recognized under 2(f) and 12(B) of the UGC Act and affiliated to Gauhati University (Details provided in Table 1). Primarily Goalpara College offers 18 programme at UG level covering 18 academic Departments in 3 streams.

**Table 1. Brief Profile of Goalpara College**

Name and Address of the College	Goalpara College, Goalpara
Name & Designation of the Head of the institution	Dr Subhas Barman, Principal
Year of Establishment	1955
Programme Offered	UG in Arts, Science & Commerce
Total Faculty Members	73
Non-Teaching Staff	38
Students	1993
Affiliating University	Gauhati University
Financial Status	UGC 2f and 12(B)
Location	Urban
NAAC Accreditation with Grade	Accredited B Grade in 2nd Cycle.
Type of College	Provincialized. Co-education.
Whether institutional data submitted to AISHE	Yes (Code-C-17271)
Whether institution participated in NIRF	Yes
Whether institution has IIC	Yes
Period Covered under Academic Audit	2019-20 to 2021-22 (Three Years)

## 3. General Observations

Goalpara College is one of the reputed institutes of higher education engaged in development of human resources in lower Assam, a typical economically backward region. The 68-year-old College with beautiful ambience and spacious campus (17 acre) is also resourceful by galaxy of glorious Alumni served in the entire globe. Academic vibrancy of the College is visible almost in all fronts. College is also gearing up to implement NEP2020. Specific observations of the AAA team are provided below.

## 4. Curricular criterion:

The college tries to ensure effective delivery of curriculum through a well-planned and documented process. Several committees have been formed to take care of curriculum delivery process.



- Classroom teaching is supplemented with seminars, workshops, project preparation, and hands-on training.
- CBCS is in practice in all academic programmes of the college.
- The college has been working towards NEP 2020 implementation by taking series of initiatives.
- 25 add on /Certificate courses have been introduced during last three academic years.
- The college is trying to introduce more add on/certificate and diploma courses on vocational courses to take care skill development. It is learnt that decision to introduce add on course, need and relevance of the course will be assessed.
- The college has a robust mechanism of feedback collection from the students, alumni, parents and employers. Feedback report analysed by the IQAC and findings communicated to the principal be corroborated with action taken report.
- Online feedback practice introduced for the Alumni would be extended for all stakeholders keeping it open throughout the year.

#### 5. **Teaching, learning evaluation criterion**

- A transparent & well-established practice of enrolment is followed in the college. Diversity in enrolment is ensured by following Reservation Policy of the Government of Assam.
- In the beginning of academic session, the college organizes 'DEEKSHARAMBH' - an induction programme for the freshers to make them familiar with the academic environment of the college.
- Special care is taken of the slow learners across the programmes. College is also considering for addressing the needs of advanced learners.
- ICT tools and resources in teaching-learning process are appropriately used by teachers.
- The College follows the Examination pattern of the affiliating University. The continuous evaluation system is followed and efforts are made to make it more students centric. An examination committee decides the working details of the continuous evaluation process.





- An Examination Grievances Redressal Cell has been constituted to bring out logical conclusions to the concerns raised by the students. College is also attempting to make the grievance redressal mechanism robust and transparent.
- During last three years average pass percentage of the college is about 90%. Taking in to account socio-economic background of students, it can be considered satisfactory. College is also making effort for further improvement through involvement of stakeholders.
- The college is planning a mechanism to conduct students satisfaction survey at the end of every semester for continuous improvement of the teaching-learning process.
- The Governance of the college is making plan to improve teacher student ratio from the current (1:26) level to reach 1:20 by appointing teachers filling up the vacant positions.

#### 6. **Research, innovations and extension**

- Almost all the teachers at the college engage in research and extension activities.
- There are two on-going research projects among the total externally funded Eight sponsored project during the assessment period.
- In the year 2021-22 the college organized 28 workshops, conferences or webinars. Departments are also planning to organise at least one programme in an academic year with external sponsorship.
- It is good to note that a good number of articles published in UGC CARE listed Journals in the year 2020-21. There are also 32 books or Chapters published during last three years besides several magazines and reports. The College governance is deciding to motivate Faculty members to increase quality publications.
- NCC and NSS Units of the college have been engage actively in various extension activities. Most of the extension activities are carried out in 'Kuruabhasha' an adopted village of the college. The community engagement of the college is active with visible impacts.
- Several Cells/Units of the college have undertaken extension activities in the neighbourhood and a sense of social responsibility has been promoted among the students and the society of surrounding areas.

211  
Dance



- Interaction with industry are in pipeline to increase the job opportunities to the students, for getting funding for research with an aim that researchers can attend to and solve any of the problems faced by the industries.
- Initiatives taken to establish linkages with institutes/organizations for collaborative work are emphasised by the College governance.
- There are 19 MoUs signed during last three years, where college is making all effort to keep active for the benefit of both the parties.
- There are several innovations developed by students of the College as a part of students project which are demonstrated in the campus as well as in the adopted village.

**7. Infrastructure and learning resources:**

- Out of 46 classrooms the college has 8 smart rooms, 26 ICT enabled classrooms. It has a Computer Lab 21 Departmental Laboratories, a GIS Laboratory, a Language Lab , well spacious boys common room, two girls common rooms, two canteens, power back up system and other infrastructural facilities for smooth conduct of academic & administrative activities.
- The college has a spacious library with 36950 books, a good number of national & international journals, newspaper, e-resources & a separate computer section with 10 computers. Library of the college is partially automated with Integrated Library Management System, SOUL2.0 of INFLIBNET.
- The college has 130 computers for academic purpose. Computer students ratio is 1: 15.36.
- The college has 100 Mbps WiFi, and college has plan to augment it further based on the availability of fund.
- The college has construction, purchase and monitoring committee for management of the infrastructure.
- Library maintenance committee for taking care of procurement, functioning of the library is also exists.
- For proper maintenance and updating of physical assets, the college would look for AMC with reputed vendors as per its future plan.

121  
Dine



## 8. Student support and progression

- Majority of students avail Fee Waiver Scheme of Govt of Assam. The college also provides necessary support for Ishan Uday Scholarship & Post Matric Scholarship for the SC/OBC, minority students.
- The college conducts programme to guide students for different competitive examinations.
- A well-functioning Grievance Redressal Cell takes care of grievances raised by the stakeholders of the college from time to time.
- In the year 2020-21, 495 and in 2021-22, 440 passed out students got placement and opted for higher studies, respectively.
- College is planning to motivate students so that more students appear in competitive exams/Internship.
- It is observed that good number of students have won awards or medals for extracurricular activities. The authority encourages students to participate in co-curricular activities.
- The college has a registered Alumni Association. The alumni have enormously contributed towards holistic development of the college including guiding current students regarding carrier options as well as in academic activities. Their involvement is visible.

## 9. Governance, leadership and management

- Governance of the college is participatory and decentralized. For smooth conduct of important works, different committees and cells have been constituted.
- The college has an Annual Activity Calendar keeping in mind the vision & mission of the institute.
- E-governance is practiced in almost all-important areas of work of the college. In this regard the college should be guided by a E-governance Policy Document.
- Faculty members of the college participate in RCs, OCs and FDPs and other professional development programmes which help in enriching their knowledge and skill of teaching.
- The college would establish more collaboration and linkage with reputed institute to organize more training programmes for the teaching and non-teaching staff.
- The college follows UGC PBAS for the performance appraisal of teaching staff. Similar attempt should be made to maintain ACR of non-teaching staff.

*Signature*



- Financial discipline is maintained by conducting internal & external audit regularly.
- College has resource mobilization policy both for external and internal sources.
- IQAC has taken consistent initiatives for the improvement of academic environment of the college.
- IQAC is also planning to play proactive role in improving overall academic standard of the college.

#### 10. Institutional values and best practices

- The Women Cell conducts various activities for the promotion of gender equity. Measures like installation of CC TV in college campus, sanitary napkin vending machines and provision of gender representation in all committees have been visible.
- Environmental conscious and sustainability initiatives like use of LED bulbs on the campus and installation of Solar Panels have been taken up. Initiatives have also been taken for disposing of biodegradable & non- biodegradable wastes of the college & green initiatives like use of bicycle, pedestrian friendly footpath, ban on the use of plastic, landscaping with trees & plants, conducting energy audit etc have been introduced. The college has a policy document regarding waste management including e-waste and chemical waste. The college has differently able friendly facilities including ramp, toilet etc.
- The college should prepare policy document for using alternate sources of energy.
- Different festivals, important days & events are celebrated in the campus to promote an inclusive environment, secular values & to sensitize students & staff of the college about constitutional obligations, patriotism, ethical-values and duties of responsible citizenship.
- Environmental Consciousness and Green Practices & higher education to marginalized sections of society--two best practices of the college. Evidence of success should be incorporated to justify that both the practices should be continued.

#### Recommendation:

- A road map should be prepared for all-round development of the college & to implement NEP-2020 .

12/1  
Daise



- More skill-oriented programmes in emerging areas with interdisciplinary be introduced. Collaboration established with the NSDC should be continued to introduce skill development programme.
- College should endeavour to recruit more faculty members so as to satisfy the student : faculty ratio as per UGC guidelines
- Senior faculties with experience in research should be encouraged to prepare research proposal for funding. A Research Cell may be constituted to promote research culture in the college.
- Initiatives should be taken for resource mobilization, providing scholarship to students, more financial assistance to teachers for attending conference/workshop etc.
- Appropriate infrastructure and expertise to be made available to prepare students for competitive examinations and Placement Cell be streamlined for this purpose. Database of all passed out student should be prepared to guide the unemployed for placement.
- IT infrastructure should be strengthened & a healthy computer student ratio should be maintained.
- Prospect of academia-industry linkage should be explored to provide placement for its students.
- The IQAC of the college should play a key role in introducing quality enhancing measures.
- Full time sports teacher should be recruited to increase participation of students in games & sports.

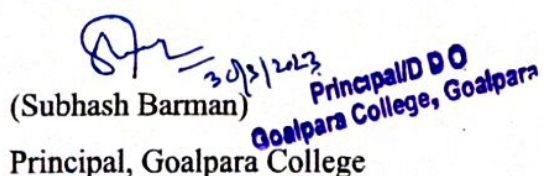
Signature of AAA Team Members :



(Debendra Chandra Baruah)  
Chairman



(Apurba Barua)  
Principal/Secretary  
Goalpara College



(Subhash Barman)  
Principal/D D O  
Goalpara College, Goalpara